

Agenda

Licensing and Registration Sub Committee

Date: **Monday 22 August 2016**

Time: **5.00 pm**

Place: **Plowman Room - Town Hall**

For any further information please contact:

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Licensing and Registration Sub Committee

Membership

Chair

Councillor Van Coulter
Councillor Mary Clarkson
Councillor Rae Humberstone
Councillor Elizabeth Wade

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AGENDA

PART ONE PUBLIC BUSINESS

Pages

1 APOLOGIES FOR ABSENCE

2 ELECTION OF CHAIR FOR THE MEETING

3 DECLARATIONS OF INTEREST

4 PROCEDURE TO BE FOLLOWED

7 - 10

Guidance is attached

**5 APPLICATION FOR 12 MONTHS STREET TRADING CONSENT –
MR JOHN IRVIN**

11 - 28

Report of the Executive Director for Regeneration and Housing

The Head of Planning & Regulatory Services has submitted a report which details an application from Mr John Irvin for a new street trading site outside Carphone Warehouse, Market Street, Oxford.

6 MINUTES

29 - 30

Minutes from 26 April 2016

Recommendation: That the minutes of the meeting held on 26 April 2016 be APPROVED as a true and accurate record.

7 MATTERS EXEMPT FROM PUBLICATION

If the Sub Committee wishes to exclude the press and the public from the meeting during consideration of any aspects of the preceding agenda items it will be necessary for the Sub Committee to pass a resolution in accordance with the provisions of Section 100A(4) of the Local Government Act 1972 specifying the grounds on which their presence could involve the likely disclosure of exempt information as described in specific paragraphs of Part 1 of Schedule 12A of the Act if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

9 **DATES OF FUTURE MEETINGS**

The Sub-Committee is scheduled to meet, if required, on the following dates:

2016	2017
12 September	9 January
4 October	31 January
24 October	21 February
14 November	13 March
1 December	3 April
	25 April
	22 May

DECLARING INTERESTS

General duty

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you.

What is a disclosable pecuniary interest?

Disclosable pecuniary interests relate to your* employment; sponsorship (ie payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licences for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

Declaring an interest

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest.

If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

Members' Code of Conduct and public perception

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member "must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself" and that "you must not place yourself in situations where your honesty and integrity may be questioned". What this means is that the matter of interests must be viewed within the context of the Code as a whole and regard should continue to be paid to the perception of the public.

*Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those of the member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.